MARYLAND AGRICULTURAL LAND PRESERVATION FOUNDATION OPEN MEETING MINUTES MAY 25, 2021

This meeting was held via internet and telephone conference call.

Trustees Participating:

William Allen, Chair
Taylor Huffman, Vice Chair
Jerome Klasmeier, representing Comptroller Peter Franchot
Deborah Herr Cornwell, representing Secretary Robert McCord, Maryland
Department of Planning
Julie Oberg, representing Secretary Joseph Bartenfelder, Maryland Department
of Agriculture
Catherine Cosgrove
Cricket Goodall
Robin Kable
Joseph Wood
J. Bruce Yerkes

Trustees Absent:

Joanna Kille, representing Treasurer Nancy Kopp Elizabeth Hill

Others Participating:

Michelle Cable, MALPF Executive Director Diane Chasse, MALPF Administrator Chana Turner, MALPF Administrator Sarel Cousins, MALPF Administrator Amanda Massoni, MALPF Fiscal Specialist Kim Hoxter, MALPF Monitoring, Enforcement and Database Coordinator Patrick Martyn, Assistant Attorney General, Department of General Services Renee Dyson, Assistant Attorney General, Department of General Services Mike Steadman, Jr., Assistant Attorney General, Maryland Department of Agriculture Beth Beales, Caroline County Program Administrator Devyn King, Cecil County Program Administrator Charles Rice, Charles County Program Administrator William Jackson, Sr., Charles County landowner Julie Enger, Department of General Services Appraiser Darryl Andrews, Department of General Services Appraiser Will Lefort, Department of General Services Appraiser

Mr. Allen, Chair, called the meeting to order at 9:04 a.m. via internet and telephone conference call. Ms. Cable stated the names of the participants on the conference call, for the record, and asked anyone that was not named to identify themselves.

MALPF Board Open Meeting Minutes May 25, 2021

I. APPROVAL OF MINUTES

A. Approval of Open Minutes from April 27, 2021.

Motion #1:

To approve minutes from April 27, 2021.

Motion:

Yerkes

Second:

Goodall

Status:

Approved

II. ADDITION / DELETION OF AGENDA ITEMS

N/A

III. ANNOUNCEMENTS

Ms. Cable thanked all the attendees for participating in the MALPF teleconference Board meeting. Ms. Cable asked all participants to keep themselves muted, and when unmuted, to clearly state their names before asking a question, or making a motion, etc. Ms. Cable also reminded the Board members that when motions were made, Board members only needed to state their names if they were voting in opposition to the motion, rather than saying "aye" to vote in favor of a motion.

IV. EASEMENT AMENDMENTS

A. CHARLES COUNTY

1. 08-17-16

Jackson, Sr., William R. & Carol M.

~57.8799 acres

Request - Charles County:

Request approval for an unrestricted lot - (up to 2-acres) for their son, William Robert Jackson. Jr.

Recommendation:

Staff recommends approval.

Ms. Cousins introduced the item. Mr. Rice and Mr. Jackson were available to address the Board.

Motion #2:

To approve an unrestricted lot, up to 2-acres, as presented.

Motion:

Wood

Second:

Cosgrove

Status:

Approved

V. NEW AGRICULTURAL PRESERVATION EASEMENT PETITIONS:

N/A

VI. PROGRAM POLICY

A. Re-Certification Request from Caroline County.

Recommendation:

Caroline County's land preservation program complies with the requirements under COMAR 34.03.03; therefore, MALPF staff recommend, and MDP has approved, recertification for Fiscal Years 2022 – 2026 (July 1, 2021 – June 30, 2026)

Ms. Cousins presented the item. Ms. Herr-Cornwell provided the Department of Planning's agreement and recommended approval. Ms. Beales was available to address the Board.

MALPF Board Open Meeting Minutes May 25, 2021

Motion #3:

To approve Re-Certification Request from Caroline County land preservation

program under COMAR 34.03.03.

Motion:

B.

Wood

Second: Herr-Cornwell

Status:

Approved

Pre-Existing Dwelling Releases - Review and Approval Authority

Staff requests and recommends specific approval to delegate authority to the MALPF Executive Director, as the Authorized Agent of the Foundation, to sign Pre-Existing Dwelling Release Agreements as part of the previously delegated signing authority.

Ms. Cable presented the item.

Motion #4:

Approval to delegate authority to the MALPF Executive Director, as the Authorized Agent of the Foundation, to sign Pre-Existing Dwelling documents on behalf of MALPF that will be recorded in Land Records, as presented.

Motion:

Herr-Cornwell

Second:

Goodall

Status:

Approved

INFORMATION AND DISCUSSION

N/A

VII.

VIII. **CLOSED SESSION**

Mr. Allen asked for a motion for adjournment of the meeting to move into a closed session, pursuant to the applicable provisions of General Provisions Article Section 3-305 (b): (3) to consider the acquisition of real property for a public purpose and matters directly related to the acquisition; (7) to consult with counsel to obtain legal advice; and (8) to consult with staff, consultants, or other individuals about pending or potential litigation.

Motion #5:

To adjourn the regular session at 9:16 a.m. to move into a closed session to consider the acquisition of real property for a public purpose and matters directly related to the acquisition; to consult with counsel to obtain legal advice; and to consult with staff. consultants, or other individuals about pending or potential

litigation.

Motion:

Cosgrove

Second: Yerkes

Status:

Approved

The Closed Meeting of the Board was held from 9:26 a.m. to 9:45 a.m. on May 25, 2021 via internet and telephone conference call, pursuant to the provisions of the General Provisions Article Section 3-305 (b): Annotated Code of Maryland:

General Provisions Article Section 3-305(b):

- (3) to consider the acquisition of real property for a public purpose and matters directly related to the acquisition:
- (7) to consult with counsel to obtain legal advice; and
- (8) to consult with staff, consultants, or other individuals about pending or potential litigation.

During the Closed Meeting, the following Board members were present: William Allen, Chair, Taylor Huffman, Vice Chair, Jerome Klasmeier, representing Comptroller Peter Franchot, Deborah Herr Cornwell, representing Secretary Robert McCord, Maryland Department of Planning, Julie Oberg,

MALPF Board Open Meeting Minutes May 25, 2021

representing Secretary Joseph Bartenfelder, Maryland Department of Agriculture, Cathy Cosgrove, Cricket Goodall, Robin Kable, Joe Wood, and J. Bruce Yerkes.

The following Board members were absent: Joanna Kille and Elizabeth Hill

The following MALPF staff and legal representatives were also present during the closed session meeting: Michelle Cable, Diane Chasse, Chana Turner, Sarel Cousins, Kim Hoxter, Amanda Massoni, Michael Steadman, Jr., Assistant Attorney General, Maryland Department of Agriculture, Patrick Martyn, Assistant Attorney General, Maryland Department of General Services and Renee Dyson, Assistant Attorney General, Maryland Department of General Services.

TOPICS DISCUSSED:

- A. Approval of April 27, 2021 Closed Session Minutes
- B. Status Report of Pending Legal Issues
- C. FY 2021 Round One Offers

Respectfully Submitted:

Michelle Cable, MALPF Executive Director

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